

BYE-LAWS

1. Complaints

All complaints or suggestions shall be made in writing to the Secretary.

2. Conduct of Employees

a. The conduct of an employee shall in no instance be made a matter of personal reprimand by anyone other than the Club Secretary. All complaints against employees, or in regard to domestic arrangements of the Club, shall be addressed to the Secretary in writing who will submit the same for consideration by the Committee.

b. No member shall give any money to employees of the Club, although small tips and drinks are permitted. No bill, notice, placard or newspaper shall be posted or distributed on or about the Club premises without the permission of the Committee or person authorised by them.

3. Petitions

No Committee member or officer of the Club shall sign any petition or document on behalf of the Club relating to matters not immediately connected with the management of the Club without express sanction from the Committee.

4. Damage to Property or Removal of Property

Any person damaging furniture or other property of the Club shall make good the same to the satisfaction of the Committee. No member shall remove any property from the Club.

5. Dress and Behaviour

All members and their guests are requested to dress in a manner befitting a private members club. All members and guests shall behave themselves whilst within the Club premises and treat all employees with respect at all times.

6. Children

Children shall be admitted to the Club premises at such times and in such parts of the premises as the Committee, at their discretion, shall determine. They must be under the care and control of a bona fide parent or Guardian at all times.

7. Disclaimer for Personal Injury, Loss or Damage to Property

The Club accepts no responsibility for injury, loss or damage to persons or property, however sustained, on Club premises.

8. Animals

No animal, except guide dogs, shall be allowed on Club premises except at the discretion of the Committee.

9. Mobile Phones

Members wishing to use their mobile telephones should move to the front foyer or garden area. If left unattended they should be left on silent. Texting is permitted.

10. **Smoking**

Smoking is only permitted in the designated area at the rear of the property. Any member who is observed smoking in an undesignated area will receive a reminder of Club Rules and if the member continues to break this rule they will be brought before the Committee. The decision has been taken to exclude from this ban the smoking of e-cigarettes which do not emit vapour.

11. **Drinking**

For the safety of everyone, drinking on the dance floor during entertainment evenings is not permitted.

12. **Committee Nominations**

No member of the Committee who has resigned may be nominated to stand for re-election until the time they would have served on the Committee, had they not resigned, has expired. Exceptions to this rule are members who have had to step down for health reasons, etc.

13. **Alteration of Bye-Laws**

These Bye-Laws shall not be altered without the approval of the members at a Special General Meeting but the Committee may at any time add thereto by the issue of new Bye-Laws. Bye-Laws will be posted on the noticeboard and on the Club website. A copy of the Rules and/or Bye-laws can be emailed free of charge to any member who requests this. A hard copy will be issued at a cost of £1.00 to cover printing costs.

14. **Exhibition of Rules and Bye-Laws**

A copy of Rules and Bye-Laws shall at all times be exhibited in a prominent position within the Club.

Updated 18 August 2016